

Memo

To: AAA Board Members
From: Greg Bykowski
Date: August 13, 2022
Re: Monthly Board Meeting Notes – June

The Avonworth Athletic Association Board met on June 16th, 2022 at the Cabin at Acord Park at 7:30 PM

JUNE 2022 MONTHLY MEETING

Attendance:

All members were in attendance except the following: Libbon, Jamison, Slater, Natale, Krul, Burford, & Butsko.

Meeting Called to Order: 7:42 PM

Prior monthly meeting minutes approved by: Brown (Seconded by Cole)

Financial Report: Kremer

- April Financial Report
 - **\$55,371.33** in operating fund as of 04/30/22
 - Previous month: **\$62,702.67** [Net change: **(\$7.3k)**]
 - Withdrawals: \$1.2k + \$21.2k = \$22.4k
 - Deposits: \$15.1k
 - **\$25,532.65** in capital fund as of 04/07/22
 - Previous month: **\$25,532.44** [Net change: **\$0k**]
 - Deposits: \$0k
 - **\$80,903.98** is the total ending balance on 04/30/22.
- May Financial Report
 - **\$61,105.93** in operating fund as of 05/31/22
 - Previous month: **\$55,371.33** [Net change: **\$5.7k**]
 - Withdrawals: \$1.8k + \$31.7k = \$33.5k
 - Deposits: \$39.2k

- **\$25,532.87** in capital fund as of 04/07/22
 - Previous month: **\$25,532.65** [Net change: **\$0k**]
 - Deposits: \$0k
- **\$86,838.80** is the total ending balance on 05/05/22.
- June should be another positive month
 - Expect \$16k from tent purchases
 - Tournament check reimbursement should be a significant revenue

VP On-Field: Gallucci

- Player evaluations will be released in the next few days.
- A Google Survey will be sent out in a few weeks for parents to evaluate the coaches' performance
 - Planning to evaluate both In-House and Sunday / Tournament Team coaches
- Memorial Day & Playoff rules for all leagues need to be reviewed for consistency
 - Gallucci would like to review and evaluate each set of rules to ensure that all rules meet the goals of the organization.
 - Where necessary, QV will have to agree with the rule changes.
 - Rule Change Committees include:
 - T-Ball:
 - Ryan Farrell
 - Joe Hoover
 - Jim Graff
 - Greg Bykowski
 - Suggestions:
 - Barnes suggested using the USA Baseball – T-Ball guidelines
 - Ryan suggested a Coaches Meeting for T-Ball to help discuss rules, guidelines, & objectives.
 - Instructional League:
 - Mike Gallucci
 - Chris Shipley
 - Greg Bykowski
 - Minor League:
 - Rob Chappo
 - Jim Brown
 - Little League:
 - Brad Barnes
 - Greg Bykowski
 - Rule revisions should be completed before the August meeting so they can be presented to the board for comment.

VP Off-Field: Barnes

- Memorial Day Summary
 - Revenue = \$26k [Cash / Venmo / credit card]
 - Expense = \$19.8k [miscellaneous]
 - Total Profit = \$7.2k
 - Does not include expense / revenue associated with the concession stand
- Extra clothing inventory
 - Planning to have a blowout / clearance sale to move inventory
 - Possibly use Shoppify or Cheddar-Up
 - A Sign-Up Genius option probably won't work
 - Will provide an inventory of the remaining items
- Lessons Learned
 - Need to improve how we store the baskets overnight
 - Barnes hopes that next year will have more involvement from more individuals. In previous years, only a few individuals do most of the work.
 - A few positive comments on the rack / new setup were received
 - Trailer might be a good option next year.
 - 58 auction baskets were received in 2022 vs. 29 baskets in 2021
 - Use of social media to communicate the results of the Memorial Day Skills Day and the Memorial Day Tournament
 - Brad Barnes has access to the Avonworth Facebook account
 - Skills Day rules should be shared with the organization, not just the head coaches, ahead of the Skills Day event
 - Hire / request someone to take a few professional-quality pictures
 - Kim Ifft was busy
 - Bree Schmidt might be a good option
 - A person with a marketing background could help on this committee.
 - Could a person from RMU / Pitt / Point Park use this as a senior project?
 - Add a "Memorial Day" Section to each meeting starting in January
 - Collect a "lessons learned" file
 - Pre-order of Memorial Day gear may allow for more volume to be sold.
 - More selection of clothing was available.
 - Light plants might be available as a donation from Ryan Farrell
 - Square requires a 2% fee added to the transaction
- Other fundraising opportunities similar to MDT?
 - Pre-tourney during Labor Day or end of Fall In-House Tournament?
 - Bykowski noted that the organization's goal for Fall Ball was to give players the opportunity to focus on learning new rules, not winning games. If a playoff or tournament is implemented in Fall Ball activities, some coaches have a tendency to "win first", instead of "teach first".

Registration: Hetcko (Presented by Cavanaugh in Hetcko's absence)

- Fall registration will be opening soon and will close on July 24th.
- Supply chain issues might affect jersey orders.

Equipment: Cole

- Will start collecting the equipment in the next few weeks.
- Commissioners will send an email to collect the equipment and ball buckets

Concessions: Gallucci

- The stand is practically empty
- The fryer needs to be cleaned and stored appropriately
- Memorial Day revenues for the last two years:
 - 2022: \$8,632
 - 2021: Approximately \$6k
- Fryer made a big difference
 - Fries were a big hit.
- Year Totals
 - Gross Revenue: \$24,932
 - Net Profit: \$15,777
- Fridge needs to be replaced.
- Freezer in Big Shed needs to be defrosted.

Umpires: Jamison

- For playoff games, it might be best to book umpires every day for playoffs, in case of rain, but then cancel with at least 24-hours notice prior to the start of the game to ensure umpire availability.
- There is an umpire shortage locally because parents are complaining too much about the umpire's decisions. Some parents are taking their complaints too far, in the opinions of the umpires.

Uniforms: Brown

- New Tournament Uniforms to be delivered on Monday of this week.
- End of June for Tournament Hats.
- Small-sized hats are available.
- Barnes might have extra inventory to supply to some parents.
- Optional socks are scheduled to arrive on Monday of this week.
 - Need to coordinate logistics of distribution
- Extra hats were purchased.
- Player costs have been developed.
- Replace coaches' jersey that matches the kids' jerseys with a matching coaches' jacket / shirt.
 - Coach's shirt costs between \$44 - \$50 plus cost of hat
 - Sunday League jerseys were purchased by the organization in 2022

- Cost for Summer Tournament Team coaches would have been \$780 for (13) jerseys
- Motion: Coaches' shirts for Summer Tournament Teams to be paid for by the AAA Board. Coaches shirt/jersey purchase policy will be revisited. [Bykowski/Farell]

Field Maintenance: Shipley

- Fields, in general, seem to be in good shape. Grass looks good.
- Dirt areas at ALL fields need a little bit of work.
- RF at LL Field is saturated due to the creek bank failure. Will plan on addressing the drainage issue on the LL Field by fixing the creek bank.
- Two super-sacks of field conditioner were received and will be distributed at the T-Ball 6 Field and the IL Field
- Parking
 - Would like to create some parking spots that meet ADA requirements. There have been several occasions when people were looking to drop off a person with disabilities.
 - No parking signs should be respected
 - Brad Cole can provide the dimensions of a standard ADA parking spot
- Remind coaches / players / parents that garbage needs to be cleaned out of dugouts and around fields
- Unsupervised children are causing some minor damage to the fields / leaving trash
 - Mr. John sinks were vandalized
 - Sandwich boards continue to be taken by children and left in the woods.
 - Should we consider a Ring / wireless camera system?
 - An email should be sent out to communicate the damage being caused by these kids
- Would like to add an additional storage area behind the ML Field
- Would also like to add an additional chain link fence to create a designated on-deck circle at the LL Fields
 - Brad Cole said that he might be able to help with this repair
- Chappo brought up his concern with the T-Ball 6 Field foul line fence
- Will be painting areas of the ML Field fence
- IL base boxes need to be repaired

Web Site/Surveys/Player Evals: Burford

- No update

Travel Coordinator: Graff

- Two (2) teams at every level, except at 7U & 12U
 - No one got cut. Opportunities were made for all interested players.
 - Creates additional development opportunities
 - Most teams have 12 players

- Tournaments start on Wednesday
- July 14th – July 18th: 8U & 10U Tournaments are scheduled
 - 9U tournament did not get enough players
- Graff would like to review the selection process
 - Brown / Graff / others volunteered to perform this review
 - Would review the Summer & Sunday selection process
 - This process would need to be approved during the September Board Meeting or under a special meeting that requires at least two-thirds of the Board Members be present to vote.
- Kremer said that some coaches want to be reimbursed “as soon as possible”. Coaches need to realize that there is some work behind the scenes to execute the reimbursements.
- Does the organization need to register for tournaments sooner?
 - Some coaches have mentioned that some tournaments are filling up sooner and sooner, which means that some teams are missing opportunities to register for desired tournaments.

League Reports:

- T-Ball – Farrell
 - No issues
- IL – Gallucci
 - No issues
- ML – Chappo
 - QV commissioners were providing incorrect game results toward the end of the season
 - Football players wanted to create their own team.
 - Were told that they could not create their own team if it created an unfair advantage.
- LL – Cavanaugh
 - No update.
- Pony – Natale
 - No update
- Colt – Libbon
 - No update

Clearances: Libbon

- Libbon stated that he still needs the paperwork for a handful of coaches.

Other News / New Business:

- Attendance to meetings should be more, if possible.
 - No volunteering means that the organization cannot have all of the luxuries that we have.
 - Possibly hire a part-time person to help with maintenance?
- Can we establish a method of virtual participation?

- Hoover suggested having one person use their cell phone with Zoom app & Bluetooth speaker.
- If virtual option is provided, how do we prevent increase of absences?
 - A policy might need to be developed for virtual meetings.
- Any prospective board members?
 - Chappo might have a few people to recruit. One is an athletic director.
 - Any T-Ball parents interested?
- Old topics:
 - Natale proposed that we clean up some of the administrative privileges on the SportsConnect website.
 - Brews & Bites Fundraising Event (no update this month)
 - Preliminary Date: End of August (8/27) / Early September (9/3)
 - Invite miscellaneous food trucks
 - Possibly host at baseball field
 - Noteworthy: 8/23/22 is the first day of school
 - School buses to transport attendees (similar to the Cornhole event)
 - Cash bashes for other organizations:
 - Softball: 9/18
 - Football / Wrestling: ???

Meeting Adjourned: 10:25 PM

Motion: Shipley (Seconded by Cole)

Monthly Meeting Attendance Record - 2021 / 2022

Members	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Brett Cavanaugh (President)	Y	Y	Y	Y	Y	Y	Y	N	Y	Y		
Brad Barnes (VP Off Field/ MDT Chair)	Y	Y	Y	Y	Y	Y	Y	N	Y	Y		
Mike Gallucci (VP On Field/ IL / Concessions, MDT Committee)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Ron Kremer (Treasurer)	Y	N	Y	N	N	Y	Y	Y	N	Y		
Greg Bykowski (Recording Secretary)	Y	Y	Y	Y	Y	Y	N	Y	Y	Y		
Brad Cole (Equipment)	Y	Y	N	Y	Y	Y	Y	N	Y	Y		
Michael Libbon (Colt Comm./Clearances)	Y	N	N	N	Y	N	N	N	N	N		
Mike Jamison (Umpires)	Y	N	N	Y	Y	Y	N	N	N	N		
Jim Slater (MDT committee)	Y	N	N	N	N	N	Y	N	Y	N		
Dave Natale (MDT committee)	Y	N	N	Y	Y	Y	N	Y	N	N		
Rob Chappo (ML Commissioner)	N	Y	Y	Y	N	Y	Y	N	Y	Y		
Brian Krul (Fall Ball Commissioner)	N	N	N	Y	N	N	N	Y	N	N		
Jim Graff (Travel Team Coordinator)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Kathy Burford (Website/Surveys/Player evals)	Y	Y	Y	Y	Y	N	N	N	N	N		
Chris Shipley (Field Maintenance Coordinator)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Ryan Farrell (T Ball Commissioner)	Y	Y	Y	Y	Y	Y	Y	N	Y	Y		
Jimmy Brown (Uniforms)	Y	Y	N	Y	Y	Y	Y	N	Y	Y		
Chris Butsko ()	Y	N	Y	N	N	Y	N	N	Y	N		
Joe Hoover ()	Y	N	Y	Y	Y	Y	Y	Y	N	Y		
Non-Members												
Mike Hetcko	Y	Y	Y	Y	Y	Y	N	N	Y	N		